

Figure 10: Project Decision Guidelines

## Community Partnership Projects Project Decision Guidelines

Project Name: \_\_\_\_\_ Job Number: \_\_\_\_\_  
Project Lead (Name, Agency): \_\_\_\_\_ Phone: \_\_\_\_\_  
(Title, Department): \_\_\_\_\_ E-mail: \_\_\_\_\_  
WSDOT Project Lead: \_\_\_\_\_ Phone: \_\_\_\_\_  
(Title, Department): \_\_\_\_\_ E-mail: \_\_\_\_\_

### I. Project Background

Briefly describe how this project was initiated and the general scope of the project.

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### II. Funding Partners

Identify funding partners, source, amount, and any time constraints related to grant expenditures.

1. Partner: \_\_\_\_\_ Funding Source: \_\_\_\_\_ Time: \_\_\_\_\_ Amount: \_\_\_\_\_  
2. Partner: \_\_\_\_\_ Funding Source: \_\_\_\_\_ Time: \_\_\_\_\_ Amount: \_\_\_\_\_  
3. Partner: \_\_\_\_\_ Funding Source: \_\_\_\_\_ Time: \_\_\_\_\_ Amount: \_\_\_\_\_  
4. Partner: \_\_\_\_\_ Funding Source: \_\_\_\_\_ Time: \_\_\_\_\_ Amount: \_\_\_\_\_

Unfunded Amount: \_\_\_\_\_

Total: \_\_\_\_\_

### III. Measures of Success

Identify primary project objectives, as developed by the project partners, and identify the measures of success. Examples are: crash reduction, congestion relief, transit travel time improvements, environmental enhancements, and community development.

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#### IV. Critical Design Issues

Identify design requirements and access issues for each roadway segment WSDOT has jurisdictional control over for all projects, including considerations for deviations. Describe the intent of design selections.

Attach design concepts prepared by the project team's architect or team members.

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#### V. Level of Service

Identify Level of Service Standards for each roadway segment with jurisdictional control. Describe non-motorized and transit needs. For example: walking distances, school bus stops, and transit speed and reliability.

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#### VI. Project Development Process

Identify project development process

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#### VII. Project Review

Describe major project constraints or challenges that a reviewer should recognize during the review of project elements.

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Attach these Project Development Guidelines to the top of the project file, so that it is clearly visible to all offices reviewing your documents.